

The Tribunal is committed to providing fair, efficient, and timely access to justice. This practice direction outlines the Tribunal's approach regarding hearings and ordering transcripts. The Tribunal may vary this approach when appropriate, when an accommodation is necessary, or as ordered by the Court.

Tribunal Recordings

The Tribunal records its hearings when considering the merits of a complaint. The Tribunal uses the hearing recording as a memory aid for the Tribunal Chair to ensure the fair and efficient administration of justice.

The hearing recording is not available to the parties or the public. This practice ensures Tribunal processes are less formal and avoid delays caused by requests to reference recordings during a hearing. If there is a judicial review, the Tribunal does not include the recording as part of its filing of the certified record, unless ordered by the Court. Many tribunals do not record or transcribe their proceedings. The Tribunal developed this approach as a balance between expediency and transparency.

Accommodations

A party with a disability-related need may record a hearing as a memory aid, solely for their personal use and with the advance consent of the Tribunal. The party may not post or re-broadcast their recording online or elsewhere, nor give the recording to another person who will post or re-broadcast the recording. The party must not allow a witness, who has yet to testify, to listen to the recording. The party's personal recording shall not be considered part of the record of proceedings. The Tribunal does not allow any other personal recording of the hearing, including by the media.

Transcript of proceedings

The Tribunal does not have a transcript of its hearings. In advance of a hearing, a party may request to have a hearing recorded or transcribed by a court reporter, at that party's expense. If allowed by the Tribunal, the party must produce a transcript of the recording at its own expense and provide copies, as they become available, to the Tribunal and all other parties.

Contact the Tribunal Office

Website albertahumanrights.ab.ca/tribunal

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Phone 780-638-4635

To call toll-free within Alberta, dial 310-0000 and then enter the area code and phone number.

For video-relay service for Albertans who are deaf, hard of hearing, or speech-impaired, access our services via your own interpreter or via Canada VRS, which provides an interpreter.